Honors Research Week - April 19-23, 2027
Honors Week Presenters' CHECKLIST

☐ **Deadline 12/01/26**
Submit the "Application to Present at Honors Week 2027" to honors@wpunj.edu. Your Honors Track Director may require additional documentation.

☐ **Deadline 12/01/26**
Submit a photo of yourself to honors@wpunj.edu . Please write "Honors Week Photo" in the subject line.

☐ **Deadline 03/01/27**
Submit a maximum 150-word abstract to honors@wpunj.edu . Please write "Presentation Abstract" in the subject line. Be sure to email a draft of your abstract to your Track Director for approval by 02/23/27.

☐ **Deadline 04/01/27**
Submit a 10-second video of yourself that will be included in a video montage.

☐ **Deadline 04/05/27**
Schedule an appointment with your Honors Track Director to rehearse your Honors presentation.

☐ **Deadline 04/10/27**
Invite faculty members, family, and friends to attend your Honors presentation during Honors Research Week.

☐ **Deadline 04/15/27**
Email your PowerPoint presentation to honors@wpunj.edu. Please write "Honors Week PowerPoint" in the subject line.

☐ **Honors Reception – May 3, 2027 – 7:00 p.m. – UC Ballrooms**
Individual recognition of all students completing an Honors track during the 2026-2027 academic year. You and your family will be invited.

☐ **Deadline 05/12/27**
Submit your Final Thesis project to the Honors College. Your Honors Track Director may request that you submit the completed project to them by an earlier date. (Projects will be submitted to the Honors College electronically and you will receive specific information about this process in April.)

☐ **University Academic Distinction Medal Ceremony – May 6, 2027**
Invitation only; watch your email for updates

The following pages contain more details about each of the deadlines. Please read carefully!

Honors Week Information

Mark your calendar for Honors Research Week 2027:
Honors Research Week 2027 will be held in person during the week of April 19-23. Your specific presentation time will be set based on your spring class schedule and other factors. The exact schedule will be set in late January. The public presentation of your thesis is an Honors requirement. NOTE: Presenting at Honors Week is an Honors Requirement and is not negotiable. The general dates/times below are being provided to you months in advance to give you ample time to make arrangements to be available during Honors Week.

Monday, April 19
- Student Thesis Presentations – 9:00 a.m. – 5:00 p.m. – Library Auditorium

Tuesday, April 20
- Student Thesis Presentations – 9:00 a.m. – 5:00 p.m. – Library Auditorium
- Honors Performing and Literary Arts Track (PLA) Presentations – 7:00 p.m. – Library Auditorium

Wednesday, April 21
- Student Thesis Presentations – 9:00 a.m. – 5:00 p.m. – Library Auditorium

Thursday, April 22
- Student Thesis Presentations – 9:00 a.m. – 5:00 p.m. – Library Auditorium

Friday, April 23
- Student Thesis Presentations – 9:00 a.m. – 5:00 p.m. – Library Auditorium

Deadline 12/01/26
Application to Present at Honors Week 2027
- Information will be used in the Honors Week program
  - Track Director and Thesis Advisor signatures are required
- Email the completed form to honors@wpunj.edu
- Subject line: "Honors Week Application"

Deadline 12/01/26
Photo/Publicity
- Photo will be used in the Honors Week program
  - The photo should be a clear, professional headshot. (Avoid cluttered backgrounds or distracting clothing).
  - If you do not have a suitable photo, contact honors@wpunj.edu to plan to have your photo taken in the office
- Email the photo to honors@wpunj.edu
- Subject line: "Honors Week Photo"

Deadline 03/01/27
Abstract
- A maximum 150-word abstract will be used for the Honors Research Week program
  - Examples of abstracts can be found here
  - Email a DRAFT to your Track Director for approval by 02/23/27
- Email your approved, FINAL abstract to honors@wpunj.edu by 03/01/27
- Subject line: "Presentation Abstract"

Deadline 04/01/27
Video
- 10 second video of yourself
  - Tell us what was best about your track, your favorite Honors College memory, or your overall experience with Honors
- The video will be included in a montage featured at the April Honors Reception
- More information and instructions will be provided in February; submission is optional

Deadline 04/05/27

Presentation rehearsal with your Track Director

- Schedule an appointment with your Track Director
    - Review your PowerPoint Presentation
    - Rehearse your Honors presentation

Deadline 04/15/27

PowerPoint Presentation

- For use during your Honors Week presentation
- All presentations will be set up on a Dell laptop (you must use the equipment that is provided)
    - As a backup, save your presentation to a flash drive and email it to yourself
- Email your FINAL PowerPoint Presentation to honors@wpunj.edu AND to your Track Director
- Subject line: "Honors Week PowerPoint Presentation"
- **NOTE – Only ONE submission of your FINAL presentation will be accepted. Make sure to proofread the presentation carefully before submitting it.**

NOTE that your Track Director and the Honors College will provide you with more specific guidance about your presentation in March.

Deadline 05/12/27

Final Thesis Submission

- Submit your Final Thesis to Honors via OneDrive
    - Your completed Thesis Cover Sheet should be included in your thesis as the first page
        - Student signature is required
        - Honors will get the Track Director/Thesis Supervisor and Dean's signatures
- **Follow the specific submission instructions that will be emailed to you in April**

Additional Important Dates

Honors Reception – 05/03/27

- Monday, May 3 at 7:00 p.m. in the UC Ballrooms
- Students who completed an Honors Track during the 2026-2027 academic year will be individually recognized
- A formal invitation with more details will be sent to you and your family in March via WP email

Spring University Academic Distinction Medal Ceremony for 2027 graduates – 05/06/27

- Thursday, May 6 at 7:00 p.m. in Shea Auditorium
- Receive your medallion(s) for Commencement
- This is a university-wide ceremony recognizing graduating Honors College students and other high achieving graduates (for students graduating during the 2027 calendar year). Honors students will receive a medallion for completing an Honors Track and may also receive a second medallion for earning a high GPA (*summa cum laude, magna cum laude,* or *cum laude).* Click here to see the University's Latin Honors policy.
- Note that this is an invitation only event. The date and more details will be emailed to eligible students in March.